

THE WOODLANDS TOWNSHIP

Board of Directors Meeting

REGULAR BOARD MEETING

April 18, 2013

MINUTES

THE STATE OF TEXAS §

COUNTIES OF HARRIS & MONTGOMERY §

The Board of Directors of The Woodlands Township met in regular session, open to the public, on April 18, 2013, posted to begin at 9:00 a.m. The meeting was held in the Board Chambers at the office of The Woodlands Township, 2801 Technology Forest Boulevard, The Woodlands, Texas, within the boundaries of The Woodlands Township.

Chairman:

Bruce Tough

President/General Manager:

Don Norrell

Vice Chairman:

Peggy Hausman

Staff/Advisors:

Alan Benson

Kim Cogburn

Karen Dempsey

Taunya Jacques

Miles McKinney

John Powers

Daniel Ringold

Monique Sharp

Bret Strong

Susan Welbes

Renee Williford

Nick Wolda

Secretary:

Ed Robb

Treasurer:

Gordy Bunch

Directors:

Mike Bass

Nelda Luce Blair

Jeff Long

1. Pledge of Allegiance:

Chairman Tough led the Pledge of Allegiance to the United States flag and Texas State flag.

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2. Call meeting to order;

Chairman Tough called the meeting to order at 9:04 a.m. and declared that notice of this meeting was posted 72 hours in advance at the Courthouses of Montgomery County and Harris County and inside the boundaries of The Woodlands Township at the office building located at 2801 Technology Forest Boulevard, The Woodlands, Texas.

The roll was then called of the duly elected members of the Board with all members present excluding Director Nelda Luce Blair. As there was a quorum of members present, the Board proceeded to conduct business regarding the following matters.

3. Receive, consider and act upon adoption of the meeting agenda;

Treasurer Bunch requested that Consent Agenda item 6(e) be placed on the Regular Agenda. Director Bass requested that items #13 and #21 be removed from the Regular Agenda and placed on the Consent Agenda. There was no objection from the Board.

Motion by: Director Mike Bass moved to adopt the agenda as presented with the above modifications.

Second by: Treasurer Gordy Bunch

Motion passed (6-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	absent		
Long, Jeff (Director)	x		

4. Recognize Public Officials:

No public officials were recognized.

5. Public comment;

The following individuals addressed the Board:

- Lloyd Matthews-11 Redhaven Place; commented on item #21 regarding an employee H-1B Visa;

- George Christensen-23 Spinberry Place; commented on the need for better pathway clean-up; presented photos and a petition to the Board;
- Steve Leakey-38 Courtland; commented on item #27 regarding appointment of members to the Ad Hoc Economic Development Committee; requested that one village association representative (representing all the village associations) be appointed to this Committee;

CONSENT AGENDA:

6. Receive, consider and act upon the Consent Agenda:

(This agenda consists of non-controversial or "housekeeping" items required by law. One motion with modifications, if applicable, approves for action all items contained within the Consent Agenda. Items may be moved from the Consent Agenda to the Regular Agenda by any Board member making such request prior to a motion and vote.)

- (a) Receive, consider and act upon approval of the minutes of the March 21, 2013 Regular Board Meeting, March 21 Special Board Meeting, and March 27, 2013 Regular Board Meeting for the Board of Directors of The Woodlands Township;
 - (b) Receive, consider and act upon a proclamation in support of National Police Week;
 - (c) Receive, consider and act upon a proclamation in support of Bike The Woodlands Day;
 - (d) Receive, consider and act upon renewal and modification of After Hours Dispatch Services Agreement with the City of Shenandoah;
 - (e) Receive, consider and act upon a lease agreement regarding telephone equipment; **Placed on Regular Agenda**
- Item #13 Receive, consider and act upon a recommendation from the Ad Hoc Transportation Committee regarding the renewal of the trolley agreement with Brazos Transit District for a one-year period;
- Item #21 Receive, consider and act upon extending an H-1B Visa for an employee of The Woodlands Township whose H-1B Visa will expire September 30, 2013;

Motion by: Director Jeff Long moved to approve Consent Agenda items a-d, 13 and 21.

Second by: Director Mike Bass

Board discussion followed.

Motion passed (6-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	absent		
Long, Jeff (Director)	x		

7. REGULAR AGENDA:

6.(e) Receive, consider and act upon a lease agreement regarding telephone equipment;

William Pham, Director of Information Technology for The Woodlands Township, was called on to answer questions regarding the phone system lease agreement with Cisco Systems Capital. Following discussion, the following motion and second were made.

Motion by: Treasurer Gordy Bunch moved to amend the phone system lease agreement with Cisco Systems Capital to include adding \$10/month to the lease in order to retain ownership for \$1 at the end of five years and authorize the President/General Manager to execute agreements in connection therewith.

Second by: Director Mike Bass

Motion passed (6-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	absent		
Long, Jeff (Director)	x		

8. Receive, consider and act upon a quarterly update from The Woodlands Convention and Visitors Bureau;

Nick Wolda, President of The Woodlands Convention and Visitors Bureau (TWCVB), presented a quarterly update on TWCVB services, visitor activity, special event attendance and destination marketing efforts. Also included in Mr. Wolda's report were the following: Waterway Cruiser update and CVB/Waterway Cruiser financials for the one month ended January 31, 2013.

Mr. Wolda then introduced Stefanie Falknor, newly hired Group Sales Specialist for TWCVB. Ms. Falknor gave a brief presentation on her responsibilities and efforts.

Motion by: Treasurer Gordy Bunch moved to accept a quarterly update from The Woodlands Convention and Visitors Bureau.

Second by: Vice Chairman Peggy Hausman

Board discussion followed.

Motion passed (6-0).

Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	absent		
Long, Jeff (Director)	x		

9. **Receive, consider and act upon an update from The Woodlands Waterway Marriott's General Manager regarding Convention Center activities;**

Fred Domenick, General Manager of The Woodlands Waterway Marriott & Convention Center, began by stating that he is pleased to have a Group Sales Specialist on board to grow the hotel community. Next, Mr. Domenick reviewed highlights from 2012 regarding hotel occupancy, average daily room rate, local catering revenue and guest satisfaction. Mr. Domenick also reviewed projections of these same areas for 2013.

The Board was informed that the Waterway Marriot Hotel & Convention Center will undergo renovations of its outdoor patio area, aqua bar and hotel lobby/great room beginning in June 2013 and continuing through August 2013.

Motion by: Secretary Ed Robb moved to accept the update from The Woodlands Waterway Marriott's General Manager.

Second by: Treasurer Gordy Bunch

Board discussion followed.

Motion passed (6-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	absent		
Long, Jeff (Director)	x		

10. Receive, consider and act upon selection of architectural and design services for the remodel of Fire Station #2:

The Woodlands Fire Chief (WFD), Alan Benson, was called on to present this item. Chief Benson provided background information on this item as well as information related to a Request for Qualifications (RFQ) for architectural and design services. The Board was informed of the need to increase the current square footage of the living area for Station #2 due to the number of firefighters and emergency personnel that currently occupy the facility.

Chief Benson stated that Montgomery County Hospital District (MCHD) has agreed to the concept of partnering with WFD on this project and to share the costs for construction. An interlocal agreement between WFD and MCHD is forthcoming.

Randy Johnson, CEO of MCHD, was then introduced to the Board and asked to make additional comments. Mr. Johnson expressed MCHD's support of the project and willingness to be a partner in the remodel of Fire station #2.

Motion by: Director Mike Bass moved to approve Joiner Partnership, Inc. for architectural and design services for the remodel of Fire Station #2 and authorize and direct staff to enter into contract negotiations with Joiner Partnership, Inc. subject to further Board approval.

Second by: Chairman Bruce Tough

Board discussion followed with Director Long providing a word of caution about choosing the same firm for multiple projects.

Motion passed (6-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	absent		

Long, Jeff (Director)	x		
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11. Receive, consider and act upon Request for Qualifications (RFQ) for broker and consulting services for employee benefits:

Susan Welbes, Director of Human Resources for The Woodlands Township, presented background information on this item. Ms. Welbes reviewed an updated 2013 Benefits Broker Summary and list of carriers marketed to clients by Gallagher Benefits Services.

Ms. Welbes noted that Gallagher Benefits Services and Gallagher Retirement Services have provided outstanding service to The Woodlands Township and its employees. It was recommended that the Board approve Gallagher Benefits Services and Gallagher Retirement Services for consulting and brokerage services for employee health and retirement benefits for three years commencing April 28, 2013 and continuing until April 28, 2016.

Board discussion followed Ms. Welbes' presentation. Treasurer Bunch requested clarification on market carriers from all responders and also requested that any RFQ responders present be given the opportunity to address the Board.

At this time, Chairman Tough invited Monica Leatherman with Financial Benefits Services (FBS) to provide information on the services offered by FBS and to answer questions from the Board. Ryan Lane with Gallagher Benefits Services was also called on to answer questions from the Board.

Chairman Tough then asked Don Norrell, President/General Manager of The Woodlands Township, to comment on the contract provisions. Mr. Norrell commented that his understanding would be to draft an agreement that would include a cap of \$175,000 per year for three years for services provided. The cost for services would not go over this amount, but could potentially be less than this amount.

Motion by: Director Mike Bass moved to approve the recommendation of Gallagher Benefits Services and Gallagher Retirement Services for consulting and brokerage services for employee health and retirement benefits for three years commencing April 28, 2013 and continuing until April 28, 2016 subject to contract review and approval by legal counsel.

Second by: Secretary Ed Robb

Board discussion followed. Vice Chairman Hausman requested a copy of the agreement. Treasurer Bunch offered a friendly amendment to the motion and recommended that the agreement be brought back for review by the full Board at the April 24, 2013 Board meeting. The friendly amendment was accepted by Director Bass and Secretary Robb.

Daniel Ringold, legal counsel for The Woodlands Township, was instructed to work with Gallagher Services and Susan Welbes to draft an agreement.

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Motion passed (6-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	absent		
Long, Jeff (Director)	x		

12. Receive, consider and act upon evaluation of costs in regards to placement of American Flags at village park entrances by The Woodlands Township;

John Powers presented a brief overview of this item. Mr. Powers estimated that the cost for 14 flags, poles and sleeves to be \$3,340 with additional staff costs to install and remove flags on six designated holidays.

Motion by: Director Mike Bass moved to adopt the proposal that The Woodlands Township take responsibility, if no other organization is willing to do so, to put American flags up at 14 park entrances during six designated holidays (President's Day, Memorial Day, Flag Day, 4th of July, Labor Day, and Veterans Day) at a cost estimated at \$3,340 to be covered out of the existing park operation, equipment and maintenance budget.

Second by: Treasurer Gordy Bunch

Board discussion followed.

Motion passed (6-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	absent		
Long, Jeff (Director)	x		

13. **Placed on Consent Agenda**

14. Receive, consider and act upon a recommendation from the Ad Hoc Transportation

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Committee regarding matters concerning the proposed Conroe/The Woodlands Urbanized Area Advisory Committee bylaws:

Director Jeff Long provided brief comments regarding the activities of the Ad Hoc Transportation Committee and then made the following motion.

Motion by: As recommended by the Ad Hoc Transportation Committee, Director Jeff Long moved that the Township Board approve the Conroe-The Woodlands Urbanized Area Transit Advisory Committee bylaws, as drafted, and authorize the Board Chairman and President/General Manager to execute any documents, or take actions necessary, to implement the bylaws.

Second by: Director Mike Bass

Board discussion followed. Director Bass inquired about the idea of having two representatives, one for the northern coordination area and one for the southern coordination area. Don Norrell provided clarification and stated that there would be one voting member representing the Township, one voting member representing the City of Conroe, one voting member representing Montgomery County and one voting member representing all the small cities. All representatives would be elected officials.

Treasurer Bunch commented that items 14, 15, 16 and 19 seemed related and complicated to address as single items and that a workshop might be considered to help the Board understand how each of these items work together. Discussion continued. It was the decision of the Board to discuss the next three items separately and then return to each one separately to take action.

Chairman Tough then provided an overview and description of the recommendation and motion pertaining to the Conroe-The Woodlands Urbanized Area Transit Advisory Committee bylaws. Following his comments, the Chair called for a vote on the above motion.

Motion passed (6-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	absent		
Long, Jeff (Director)	x		

Note: The Board discussed each of the following three items separately and then returned to each

separately to take action.

15. Receive, consider and act upon a recommendation from the Ad Hoc Transportation Committee regarding creation of a Bicycle Advisory Task Force to report to the Ad Hoc Transportation Committee;

John Powers, Assistant General Manager of Community Services for The Woodlands Township, presented background information on this item. Mr. Powers commented that four people were appointed at the March 18, 2013 meeting of the Ad Hoc Transportation Committee to advise the Committee on bicycle related matters. The individuals appointed are: Helen Bostock, David Hitchcock, Ron Keichline and Steve Schoger.

A draft charter was developed and reviewed by the appointees and staff at the Ad Hoc Committee's April 11, 2013 meeting. Director Bass and Director Long, both members of the Ad Hoc Committee, stressed that the sole purpose of the Bicycle Advisory Task Force is to provide input and feedback to the Ad Hoc Transportation Committee on bicycle-related matters and subjects defined by the Committee.

Motion by: As recommended by the Ad Hoc Transportation Committee, Director Jeff Long moved that the Township Board approve the creation of the Bicycle Advisory Task Force and its related charter which shall report to the Ad Hoc Transportation Committee and serve in an advisory capacity.

Second by: Secretary Ed Robb

Board discussion followed.

Motion passed (6-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	absent		
Long, Jeff (Director)	x		

16. Receive, consider and act upon a recommendation from the Ad Hoc Transportation Committee regarding an Interlocal Agreement between the Houston-Galveston Area Council (H-GAC) and The Woodlands Township for the development of a Transit Plan for The Woodlands area;

Don Norrell referred the Board to handout material in their meeting packet. Mr. Norrell commented that a long range transit plan for The Woodlands Township would provide an opportunity to assess and define the community's future needs. The Ad Hoc Transportation Committee and Township staff have worked with H-GAC to develop a draft scope of work and cost for a study that would address transit needs of the Township and surrounding area.

The study is expected to take six months and is estimated to cost \$250,000 to \$300,000. The Township would provide twenty percent of the cost of the study and H-GAC would fund eighty percent of the study with grant funds.

Director Bass commented that the above study runs parallel to a complimentary study that is being undertaken by Montgomery County Commissioner James Noack and H-GAC. This study does not include transit within its scope or anything in the Town Center other than roadways. Director Bass explained that the two studies would provide the basis for a 2040 Regional Transportation Plan (RTP) that would need to come together by the end of 2014 in order to receive shared state and federal funding for future transportation and mobility projects.

Motion by: As recommended by the Ad Hoc Transportation Committee, Director Jeff Long moved that the Township Board of Directors approve the scope of the study and authorize the Ad Hoc Transportation Committee to oversee the day to day administration of the study with periodic reports made to the Township Board; further moved that any funding needed in excess of budget funds for the study be funded through the use of the Economic Development Reserve Fund. The Township's cost of the study is estimated to be \$50,000 to \$60,000. In addition, authorize the President/General Manager to execute an agreement with the Houston-Galveston Area Council for the proposed study and to take other necessary actions as required during the period of the study.

Second by: Secretary Ed Robb

Board discussion followed. Treasurer Bunch requested that this item be tabled until the April 24, 2013 Board meeting for further discussion. The following motion was then made with no action taken on the previous motion.

Motion by: Treasurer Gordy Bunch moved to table the agenda item until the April 24, 2013 Board meeting.

Second by: Vice Chairman Peggy Hausman

There was no debate on the motion to table. Chairman Tough then called for a vote on the motion to table.

Motion to table passed (5-0) with one abstention.

Directors	YES	NO	ABSTAIN
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Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)			x
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	absent		
Long, Jeff (Director)	x		

17. Receive, consider and act upon a presentation from The Goodman Corporation concerning Town Center Terminal and Streetscape Program (Advanced Planning Report Update);

Miles McKinney, Manager of Intergovernmental Relations/Transportation for The Woodlands Township, provided background information on this item. Mr. McKinney informed the Board that The Goodman Corporation (TGC) was asked to revise portions of the Town Center Transit Terminal and Streetscape Program planning document that was originally completed in early 2009.

Mr. McKinney explained that an update of the existing Preliminary Engineering/Environmental Assessment report for the transit terminal and parking garage was needed in order to gain access to potential available federal funds. The cost to update this study was jointly funded by four parties each contributing twenty-five percent of the total cost of the study which was \$80,000. The Township's contribution of \$20,000 was approved by the Township Board of Directors on August 24, 2011.

Mr. McKinney informed the Board that TGC has completed the update of the study which is available for the Board's review. Mr. McKinney commented that a major purpose for updating the plan was to protect \$3.5 million funding already awarded to the project.

Bryan Brown, with TGC, was called on to provide further clarification and to answer questions from the Board. There was concern expressed about whether or not the Township was committed to building a park and ride facility/parking garage at the Six Pines Drive location. Mr. Brown confirmed that the Township is not committed to building these facilities.

Motion by: Director Mike Bass moved to accept the report subject to further evaluation and possible modification resulting from the intended H-GAC Transit Mobility Study to be conducted in 2013/2014 and in the meantime submit the plan update to the FTA as a placeholder for the funds described.

Second by: Director Jeff Long

Motion passed (6-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		

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Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	absent		
Long, Jeff (Director)	x		

Note: The next item was taken out of order.

19. Receive, consider and act upon creation of The Woodlands Township Ad Hoc Economic Development Committee and approval of a charter;

Motion by: Treasurer Gordy Bunch moved to table this item until the Board's May meeting.

Second by: Vice Chairman Peggy Hausman

Motion passed (6-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike (Director)	x		
Blair, Nelda Luce (Director)	absent		
Long, Jeff (Director)	x		

Note: Treasurer Bunch left the meeting at this point due to a prior commitment.

18. Receive, consider and act upon a Texas 83rd Legislature Regular Session update regarding Senate Bill 14/House Bill 14;

Miles McKinney presented this item. Mr. McKinney informed the Board that Senate Bill 14 and House Bill 14 could potentially impact the Township as a special purpose district. The bills require special districts, such as the Township, to provide more financial transparency to the public. Mr. McKinney also commented that the proposed bills have provisions to ensure that special purpose districts demonstrate that they serve the purposes for which they were created, including a mandated sunset review process to be performed by the district every three years.

Following Mr. McKinney's presentation, the Board was given an opportunity to ask questions. Don Norrell and Daniel Ringold, legal counsel, also provided additional clarification to the Board on legislative matters.

This item was for information sharing only. No action was necessary.

20. Receive, consider and act upon an update regarding the May 2013 Board Retreat;

Karen Dempsey, Management Analyst for The Woodlands Township, presented this item. Ms. Dempsey informed the Board that the next Board Planning Retreat will be held on Thursday, May 16, 2013 from noon to 4 p.m. at The Woodlands Township Town Hall, Conference Rooms 150/152.

Ms. Dempsey commented that The topics selected for the May Planning Session will help prepare the Board for the upcoming budget cycle. The Board will also focus on a review of the 2013 five year plan and changing conditions that may impact the strategic planning for the upcoming budget discussions.

This item was for information sharing only. No action was necessary.

21. **Placed on Consent Agenda**

CLOSED MEETING:

22. Recess at 11:44 a.m. to Executive Session to discuss matters relating to real property pursuant to §551.072, Texas Government Code; deliberation of economic development negotiations pursuant to §551.087, Texas Government Code; discuss personnel matters pursuant to §551.074, Texas Government Code; and to consult with The Woodlands Township's attorney pursuant to §551.071, Texas Government Code;

23. Reconvene in Public Session at 12:02 p.m.;

Chairman Tough announced that it would not be necessary to take action on matters discussed in Executive Session.

APRIL 24, 2013 BOARD MEETING:

The following items will be considered at the April 24, 2013 Board meeting:

24. Receive, consider and act upon a an update from the San Jacinto River Authority regarding Groundwater Reduction Project;
25. Receive, consider and act upon an update from Interfaith of The Woodlands regarding Veggie Village;
26. Receive, consider and act upon the release of Request for Proposal for The Woodlands Township insurance and broker services;
27. Receive, consider and act upon the appointment of members to the Ad Hoc Economic Development Committee;
28. Receive, consider and act upon a report from the Ad Hoc Transportation Committee regarding a user survey;

DISCUSS FUTURE AGENDA/ANNOUNCEMENTS:

29. Consideration of items to be placed on the agenda for next month's meeting:

- There were no items presented.

30. Board announcements; and

- Director Bass commented that the extension of Kuykendahl Road has been approved, including the bridge. This is a \$2.3 million project that is planned to start in November 2013 and finish by the end of February 2014.
- Secretary Robb informed the Chair that he would be out of town next week and unable to attend the April 24, 2013 meeting.

24. Adjournment.

Motion by: Vice Chairman Peggy Hausman moved to adjourn the meeting at 12:04 p.m.

Second by: Director Jeff Long

Motion passed (5-0).

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	absent		
Bass, Mike (Directors)	x		
Blair, Nelda Luce (Directors)	absent		
Long, Jeff (Directors)	x		



Ed Robb
Secretary, Board of Directors